



**Application for Inclusion in  
the Authority's Consultants Lists**  
(申請列入市區重建局顧問名冊之申請表格)

Urban Renewal Authority ("the Authority") maintains various lists of consultants for procuring the consultancy services. Companies who are interested in applying for inclusion in the Authority's approved lists should duly complete and submit this application pro-forma (together with all necessary supporting information) to:

市區重建局(「本局」)備有不同類別的顧問認可名冊，以作為競投顧問服務。各公司如有興趣申請列入本局的認可名冊，請填寫本申請表格及與其他有關補充資料一併呈交至：

**Legal Services Department**  
**Urban Renewal Authority**  
**26/F, COSCO Tower**  
**183 Queen's Road Central, Hong Kong**

香港皇后大道中 183 號  
中遠大廈 26 樓  
市區重建局法律事務處

The Authority currently maintains the following lists of construction related consultants. Please ***tick*** the appropriate box(es) below to show the category(ies) you are intending to apply for inclusion:

本局現備有下列類別與建築有關的顧問認可名冊，請於適當的方格內加上 ✓ 號以填報 貴公司擬申請加入之類別：

- Preliminary Project Feasibility Study  
項目初步可行性研究

Please also ***tick*** the appropriate box(es) below to indicate the supporting documents to be submitted together a duly completed application pro-forma:

除填寫本申請表格外，請於下列適當方格內加上 ✓ 號申報與本表格一併遞交的有關補充資料：

- Copy of Business Registration Certificate 商業登記證副本 \*
- CV of Resident Partners/ Directors and Key Staff 在港夥伴／董事及主要職員的履歷 \*
- Copy of Quality Assurance Certificate (e.g. ISO 9000) 品質認證證書副本 (如 ISO 9000)
- Other documents, please specify 其他資料文件，請註明: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* *mandatory* 必需遞交

<b>PROFILE OF CONSULTANT 1 of 5 顧問資料(5 之 1)</b>	<b>Date 日期</b>
<b>CONSULTANT DETAILS 顧問的詳細資料</b>	
<b>Name of Firm 公司名稱</b>  <b>Business Address 地址</b>	<b>Date Established 成立日期</b>  <b>Telephone No. : 電話號碼</b> <b>Fax No. : 傳真號碼</b> <b>E-Mail Address : 電郵地址</b> <b>Web Site (if any) : 網址 (如有)</b>
<b>Names of parent, subsidiary and associated firms, if any 母公司、附屬公司及聯營公司名稱 (如有)</b>	<b>Relationship 關係</b>
<b>Former Firm Names, if any 之前的公司名稱 (如有)</b>	<b>Year Established 成立年期</b>
<b>Business Registration Certificate (A copy to be attached separately) 商業登記證 (請附上副本)</b>	
<b>Membership of any professional association/body in Hong Kong? 是否香港任何專業協會／機關之會員？</b> <p style="text-align: right;"><b>Yes/No * 是／否*</b></p> <p>If "Yes", state the name of the Professional Association / Body: 如「是」，請列出專業協會／機關之名稱：</p>	
<b>Significant Events (Design Awards, Public Liability Claims, etc.) 重大事項 (設計獎項、公共責任索償等)</b>	<b>Date 日期</b>

\* Delete as appropriate

\* 請刪去不適用者

<b>PROFILE OF CONSULTANT 2 of 5 顧問資料 (5 之 2)</b>				Date 日期				
<b>CONSULTANT DETAILS (Continued) 顧問的詳細資料 (續)</b>								
Is the Firm/Company certified to ISO 9000 quality assurance standard ? 公司是否符合國際標準化組織(ISO)9000 之標準 ?				Yes/No * 是/否*				
If "Yes", please give details below :- Name of certifying body: 如「是」, 請提供詳情: - 驗證機構名稱 Certificate number & date of issue of the Certificate : (Please attached a copy of the Certificate) 證書編號及發出日期 (請附上證書副本) : Scope of Certificate : (include any areas/aspects which your quality system specifically excludes): 證書所屬範疇 (請註明有關品質系統並不涵蓋之範疇) :								
<b>Staff Resources in Hong Kong 在香港之職員</b>								
Resident Partners / Directors and Key Staff (attach CV) 在港夥伴/董事及主要職員 (請附履歷)			Profession 專業		Date of joining firm 加入公司日期			
<b>Current Personnel in Hong Kong by Discipline 香港現有職員</b>								
	Professionally Qualified 合資格		Total 總數	Specialists e.g lighting, etc. (state) 專業人員 (如照明設備, 請註明)	Professionally Qualified 合資格		Total 總數	
	Yes 是	No 否			Yes 是	No 否		
Acousticians 聲學家								
Architects 建築師								
Building Services Engineers 屋宇設備工程師								
Building Surveyors 屋宇測量師								
Civil Engineers 土木工程師								
Draughtsmen 繪圖員								
Electrical Engineers 電機工程師								
Environmental Engineers 環境工程師								
General Practice Surveyor 產業測量師								
Geotechnical Engineers 土力工程師								
Interior Designs 室內設計師					Others (state) 其他 (請註明)			
Landscape Architects 景觀建築師								
Mechanical Engineers 機械工程師								
Planners: Urban/Regional 市區/區域規劃員								
Quantity Surveyors 工料測量師								
Structural Engineers 結構工程師								
Urban Designer 都會設計師								

\* Delete as appropriate

\* 請刪去不適用者

<b>PROFILE OF CONSULTANT 3 of 5 顧問資料 (5 之 3)</b>		Date 日期
EXPERIENCE 工作經驗		
Have taken a lead role to a multi-disciplinary team to carry out minimum 2 planning feasibility studies covering minimum 5 hectares' study area for local project, and 10 hectares' study area for overseas project: 曾在跨範疇專業團隊中擔任主導角色，進行過最少 2 次覆蓋最小 5 公頃的本地區域性規劃和 10 公頃的海外區域性規劃可行性研究：		Yes/No * 是/否* If yes (如是), Please <i>tick</i> the appropriate box(es) below (請於以下適當的方格內加上 ✓ 號以填報)
Composition of multi-disciplinary team 跨範疇專業團隊		
<u>Category</u> 類別		
AIR VENTILATION ASSESSMENT 空氣流通評估		<input type="checkbox"/>
ARCHITECTURAL 建築		<input type="checkbox"/>
BUILDING SURVEYING 屋宇測量		<input type="checkbox"/>
CIVIL ENGINEERING 土木工程		<input type="checkbox"/>
ENVIRONMENTAL ENGINEERING 環境工程		<input type="checkbox"/>
GENERAL PRACTICE SURVEYING 產業測量		<input type="checkbox"/>
LANDSCAPE ARCHITECTURAL 景觀建築		<input type="checkbox"/>
PLANNING 規劃		<input type="checkbox"/>
TRAFFIC 交通		<input type="checkbox"/>
Other – state 其他 (請註明)		
Remark		

\* Delete as appropriate

\* 請刪去不適用者

PROFILE OF CONSULTANT 4 of 5 顧問資料 (5 之 4)				Date 日期	
EXPERIENCE (Continued) 工作經驗 (續)					
Completed related work. (Attach additional sheets if required) 過去的相關工作 (如有需要, 請另紙填寫)					
Project name, location and client 項目名稱、地點及客戶名稱	Please describe consultancy service(s): 請列明顧問服務的內容:	Site Area of Project / Study 項目/研究地盤面積	Project value in HK\$,1,000 項目價值 (以港幣千元計)	Fee in HK\$,1,000 費用 (以港幣千元計)	Date completed 完工日期

<b>PROFILE OF CONSULTANT 5 of 5 顧問資料 (5 之 5)</b>				Date 日期	
EXPERIENCE (Continued) 工作經驗 (續)					
Current Commissions. (Attach additional sheet if required) 現有工作 (如有需要, 請另紙填寫)					
Project name, location and client 項目名稱、地點及客戶名稱	Please describe consultancy service(s): 請列明顧問服務的內容:	Site Area of Project / Study 項目/研究地盤面積	Project value in HK\$1,000 項目價值 (以港幣千元計)	Fee in HK\$1,000 費用 (以港幣千元計)	Scheduled completion date 計劃完工日期
I declare that the foregoing is correct 本人聲明, 上述資料全部真確。					
Name : 姓名 :	Post: 職位 :	Signed: 簽署 :	Date: 日期 :		